

24 August 2017

Dear Parents/Carers,

### YEAR 4 CAMP - BIRRIGAI AT TIDBINBINBILLA

To complement our unit of inquiry under the transdisciplinary theme of *'Sharing the Planet'* year 4 students will be attending camp at Birrigai from Wednesday 11 October to Friday 13 October 2017. The details of the camp are as follows.

**A Parent Information Session:** will be held on Thursday 31 August, 2017 at 8.30am in the 4P classroom for any parents who have any questions about this camp.

- When:** Wednesday 11 October to Friday 13 October 2017
- Venue:** "Birrigai at Tidbinbilla", Tidbinbilla Road, Tidbinbilla (via Tharwa)
- Transport:** Coach with fitted seatbelts
- Time:** Leaving Red Hill School promptly at **9.30am** on Wednesday 11 October  
Returning to Red Hill School at approximately **3.00pm** on Friday 13 October
- Accommodation:** Dormitory-style cabins
- Cost:** **\$280.00 per child** Due date for payment **Thursday 21<sup>st</sup> September 2017**  
*This includes transport, accommodation, meals, activities, staff and administration costs*
- What to Bring:** A **packing list** is attached. *Please label all items clearly and do not pack more than is required as it may be difficult for children to manage a large number of possessions in shared rooms.*
- Activities:** A range of outdoor education and team building activities will be organised for the students. A letter confirming these activities will be sent home with students once these have been finalized with the Birrigai Program Coordinator.
- Teacher in Charge:** Diane Peios

*Red Hill operates within the guidelines of the Education Act. As this camp is an optional enrichment activity, we are requesting parent payment to cover the cost. Student Support funds are available if you are experiencing financial hardship. Please contact the principal or business manager to arrange financial assistance if this is the case. However, please note that the camp may be cancelled if there are insufficient funds to cover the cost.*

We would like to ensure that all students who wish to attend the camp have the opportunity to do so. Please speak with your child's classroom teacher or the principal if you have any concerns with regard to your child attending this camp or if you would like to make arrangements to pay by instalments.

**Please note:** Students must not bring any food with them – including lollies, soft drinks, nuts or products containing nuts. Birrigai will provide all food, including any special dietary requirements such as vegetarian, halal, gluten free, dairy free, allergy or diabetic etc. Please ensure you complete the dietary requirements portion of the attached permission note.

**Personal items such as cameras, gaming devices, phones or portable music players are not permitted on camp and must be left with parents before embarking.**

We are inviting some parent volunteers to attend camp this year. Please complete the slip below if you are interested in doing this. (Please note: places are limited.) All parent volunteers will need a current Working with Vulnerable People registration. (There is no charge for volunteer registration).

If you are happy for your child to attend the year 4 camp at Birrigai, please complete and return all attached permission and medical forms together with payment **no later than 10.00am on Thursday 21<sup>st</sup> September, 2017**. Please note that final attendee numbers must be confirmed with Birrigai by Friday 22<sup>nd</sup> September so we are unable to offer places at camp after the return date.

Kind regards,

Year 4 Camp Team



**2017 YEAR 4 CAMP - BIRRIGAI AT TIDBINBINBILLA**

Parent Volunteer Offer

I am able to attend the year 4 camp at Birrigai at Tidbinbilla

I am the parent of (student name) \_\_\_\_\_ in class \_\_\_\_\_

Parent's name: \_\_\_\_\_

Contact Information: Mobile \_\_\_\_\_

Other daytime contact \_\_\_\_\_

After hours contact: \_\_\_\_\_

I have Working with Vulnerable People registration

Card Number: \_\_\_\_\_

I am willing to get Working with Vulnerable People registration prior to camp

Signed: (parent signature) \_\_\_\_\_



Open hearts • Inquiring minds

## RED HILL SCHOOL CAMP PERMISSION FORM

### YEAR 4 CAMP – BIRRIGAI AT TIDBINBILLA

This signed permission note, medical form and money should be returned to your child’s classroom teacher no later than 10.00am on Thursday 21<sup>st</sup> September, 2017

I give permission for my child \_\_\_\_\_ in class \_\_\_\_\_ to attend the year 4 camp at Birrigai, Tidbinbilla from Wednesday 11 October to Friday 13 October, 2017.

I understand the students will travel to Birrigai by coach (seat belted).

Medical form attached

#### Medication:

My child will be required to have medication administered or available to them while attending this camp. *Please contact the schools front office for a temporary medication form. The completed form and medication must be handed to the school’s first aid officer attending the year 4 camp on the morning of 11 October prior to your child boarding the bus.*

My child has medication and an action plan held at the school which will need to be collected and taken to camp by the school’s attending first aid officer.

The ACT Department of Education and Training is an agency of the ACT Government (the Territory). The Territory has insurance arrangements in place in order to meet certain liabilities. The Territory meets claims (including claims resulting from school activities or excursions) against it where there is a legal liability to do so. Liability is not automatic and depends on the circumstances in which the injury or illness was sustained. Parents should obtain their own advice about private insurance protection that may assist in meeting expenses if their child if injured or suffers an illness in circumstances where there is no liability on the part of the Territory. If the outside provider of the service or activity had requested that you sign a waiver or disclaimer statement, the ACT Department of Education and Training recommends that you consider carefully any risks involved before proceeding. I have read the attached information regarding this excursion and understand what it contains. I understand the student will be under the authority of the school for the duration of the excursion. I authorise the teacher in charge to make any arrangements, medical or otherwise necessary for the welfare of my child and agree to meet any costs incurred. This may include the cost of returning the child home should circumstances warrant. Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour. (ACT Department of Education Policy)

Parent/Carer Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Special Dietary Requirements

### YEAR 4 CAMP – BIRRIGAI AT TIDBINBILLA

Wednesday 11 October to Friday 13 October 2016

**Special Diet:** If your child requires a special diet please indicate below. This does not include food preferences.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Red Hill School Camp Excursion Payment Form

YEAR 4 CAMP – BIRRIGAI AT TIDBINBILLA  
Wednesday 11<sup>th</sup> October to Friday 13<sup>th</sup> October 2017

Please return permission form, medical form and full payment as indicated below to your child's class teacher no later than 10.00 am on Thursday 21<sup>st</sup> September, 2017.

Student name: \_\_\_\_\_ class \_\_\_\_\_

Please find enclosed full payment of **\$280.00**

Payment Type:

- \$ \_\_\_\_\_ cash enclosed
- Cheque \$ \_\_\_\_\_ enclosed, made payable to Red Hill Primary School
- Online payment of \$ \_\_\_\_\_ made on (date) \_\_\_\_\_ receipt number \_\_\_\_\_  
*Please ensure that all permission, medical and payment forms are returned to your child's teacher*
- Credit card payment as per details below

---

**Credit Card Facility** (Please tick which card applies)

Master Card                       Visa Card

**Amount:** \$ \_\_\_\_\_

**Expiry Date:** \_\_ / \_\_

Please print name on card: \_\_\_\_\_

**Card No.** \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

**Contact Phone Number:** \_ \_ \_ \_ \_ \_ \_ \_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_